

# **Language Studies International (LSI)**

## **Admissions Policy**



LSI accepts all students with a genuine desire to learn the English language who are in full compliance of all visa and other statutory regulations, regardless of their natural aptitude for learning languages. Admittance to certain programmes may be limited by the applicant's level of English (details provided below). We are happy to welcome prospective students at any time of year. Please contact the School to discuss your language learning or the language learning of your child.

### **Equal Opportunities**

Our aim is to encourage applications from students with as diverse a range of backgrounds and native languages as possible. This enriches our community and is vital in creating an 'immersion experience' where English is the common language. Language Studies International (LSI) is committed to equal treatment for all, regardless of race, ethnicity, religion, gender, sexual orientation, social background or age.

### **Special Needs (SEN) and/or Special Educational Needs and Disabilities (SEND)**

We welcome students with special educational needs (SEN) and/or, special educational needs and disabilities (SEND) provided that we are able to offer them the help that they require. We accept pupils with physical disabilities provided that our site is appropriate for them. We advise prospective students to discuss their specific requirements with the School before applying and advise that disclosures will be treated confidentially. Further details are provided in our Disability Equality Scheme.

### **Admissions & Language Level Requirements**

#### ***General English classes including the Young Learner Programme and 1-to-1 tuition:***

These courses are multi-level, details of which can be found on our website or in our brochure. LSI does not test students prior to registration unless requested where it may affect admission. However, all students are required to take a comprehensive English level test upon arrival at the school where we can best evaluate their Speaking, Listening and Writing skills as well as their grammatical and lexical knowledge. Students are then placed into the class most appropriate for their particular needs. Although LSI defines a student as 'enrolled' when their complete application is submitted and their fees paid, students become part of the LSI student body when they attend their first language class. We therefore define our arrival level testing as being 'pre-course'.

#### ***Cambridge Exam admission (FCE, CAE, CPE):***

External applicants are requested to complete an English level test before their application is processed, ensuring that they have a sufficient level of English to

attend the course. We admit students into the course whom we feel, upon completion of the course, have a good chance of passing the exam. We also accept students whom we feel are unlikely to pass the course, but whose level would not impede the other students in the class and who would benefit from the course itself. Internal applicants for Cambridge exam courses (students already studying General English or another course at the school) are evaluated based on their academic data (class level, test scores etc). Internal students may be required to take an additional level test before admittance.

***IELTS, TOEFL & TOEIC exam courses:***

As IELTS, TOEFL and TOEIC are multi-level exams, these classes are not graded by English Level. However, we would not recommend anyone below intermediate (CEFR B1) enrolls on this course as the language and skills used in the exam exercises would likely be above them. If the applicant is in anyway unsure that they meet this requirement, LSI can provide level tests prior to enrolment.

***Business English & Executive Mini Group:***

These courses are not recommended for anyone below intermediate (CEFR B1) level as the language used would likely be above them. LSI reserves the right to deny admission to applicants if their level is below (CEFR B1) and their participation in the class is detrimental to the progress of other students. If the applicant is in anyway unsure that they meet this requirement, LSI can provide level tests prior to enrolment.

**LSI Contractual terms and Conditions**

Copies are on the School's web site and will be made available to students as part of the admissions process.

**Complaints**

Copies of the School's complaints procedure are available on our website and in the school on request.

This policy can be made available in large print if required.

Reviewed September 2018  
Next review September 2019